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27 September 2018

Performance and Finance Select Committee

A meeting of the committee will be held at **10.30 am** on **Friday, 5 October 2018** at **County Hall, Chichester**.

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Agenda

Part I

- 10.30 am 1. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.
- 10.35 am 2. **Minutes of the last meeting of the Committee** (Pages 7 - 16)
- The Committee is asked to agree the Part I minutes of the meeting held on 9 July 2018 (cream paper).
- 10.35 am 3. **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.35 am 4. **Part II Matters**
- Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

- 10.35 am 5. **Response to Recommendations** (Pages 17 - 18)
- The Committee is asked to note the response of the Cabinet Member for Finance and Resources to the recommendations made by the Committee at the meeting on 9 July 2018 concerning the Contracts Management Task and Finish Group.
- 10.40 am 6. **What Matters To You? Survey** (Pages 19 - 44)
- A report by the Head of Communications and Engagement providing an update on the What Matters To You? survey 2018.
- The Committee is asked to review the findings of the 2018 What Matters To You? survey and make comments to the Cabinet Member for Finance and Resources to consider as part of the 2019/2021 budget process.
- 11.05 am 7. **Medium Term Financial Strategy 2019/20** (Pages 45 - 66)
- A report by the Director of Finance, Performance and Procurement, providing an update regarding the Medium Term Financial Strategy 2019/20 to 2022/23.
- The Committee is asked to note the forecasts and assumptions leading to the current budget gap, note that assuming a council tax increase of 4.99% next year followed by 1.99% for the subsequent period that the budget gap would be £92.3m, and comment on the indicative timetable for setting the 2019/20 budget.

Lunch

Lunch will be served for Members of the Committee from approx. 12.35pm in the Cabinet Boardroom. Business will recommence at 1.15pm.

- 1.15 pm 8. **Total Performance Monitor as at end of June 2018 and July 2018** (Pages 67 - 114)
- Reports by the Director of Finance, Performance and Procurement setting out the performance and finance position as at the end of June 2018 and July 2018.
- If a new Total Performance Monitor (TPM) is ready between the date of despatch of the agenda and the date of the meeting it will be tabled at the meeting.
- The Committee is asked to examine the data and supporting commentary for the June and July TPMs and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.
- 2.15 pm 9. **Capital Programme Quarter 1 Performance Report** (Pages

115 - 134)

A report by the Executive Director of Economy, Infrastructure and Environment.

The Committee is asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the quarterly performance report of the capital programme.

Part II

10. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: Paragraph 3, Financial or business affairs of any person (including the authority).

2.45 pm 11. **Part II Minutes of the last meeting of the Committee**
(Pages 135 - 140)

The Committee is asked to agree the Part II minutes of the meeting held on 9 July 2018 (yellow paper, for members of the Committee only).

2.50 pm 12. **Angel's Nursery, Barnham** (Verbal Report)

The Executive Director of Economy, Infrastructure and Environment will provide a verbal update to the committee on the PropCo project at Angel's Nursery, Barnham.

The Committee is asked to note the publication of the decision to sell the land at Angel's Nursery, Barnham and asks the Cabinet Member to indicate whether there will be a review of the PropCo policy and that it be brought to the Committee for consideration.

Part I

3.20 pm 13. **Business Planning Group Report** (Pages 141 - 148)

The report informs the Committee of the Business Planning Group meeting held on 13 September, setting out the key issues discussed.

The Committee is asked to endorse the contents of this report,

support the updates to the work programme as recommended by the Business Planning Group and reflected in Appendix A, and note the latest Task and Finish Group Rolling Programme attached as Appendix B and make any comments accordingly.

3.35 pm 14.

Requests for Call-in

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

3.35 pm 15.

Forward Plan of Key Decisions (Pages 149 - 186)

Extract from the Forward Plan dated 13 September 2018.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

3.40 pm 16.

Possible Items for Future Scrutiny

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

3.45 pm 17.

Date of Next Meeting

The next meeting of the Committee will be held on 22 November 2018 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Review of savings proposals and capital programme 2019/20
- Treasury Management Mid-year Review
- Q2 Capital Programme Performance Report
- One Public Estate
- Total Performance Monitor
- November BPG Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 12 November 2018.

To all members of the Performance and Finance Select Committee